



**Uppsala studentkår**  
Doktorandnämnden

**Ptotooll – Doktorandnämndens sammanträde 16/12-2015 kl. 15:15**

*Minutes – Meeting with the doctoral board December 16th 2015 at 15:15*

*Neil de Kock, chair DN*

*Inti Lammi, vice-chair DN*

*Sara Andersson, vice-chair DN*

*Karl Bergman, HDR*

*Ausra Padskocimaite, Equal opportunities Council*

*Dorothea Ledinek, TNDR (suppl)*

*Rasmus Luthander, TNDR*

*Henrik Jonsson, FDR*

*Angeliki Adamaki, social organizer*

§1. Öppnande / *Opening of the meeting*

The chair opened the meeting.

§2. Justeringsperson (beslut) / *Attestant (decision)*

Rasmus Luthander was appointed as attestant.

§3. Adjungeringar (beslut) / *Co-optations (decision)*

No co-optations.

§4. Fastställande av föredragningslistan (beslut) / *Approval of agenda (decision)*

The agenda was approved without changes.

§5. Kallelseförfarandet (beslut) / *Approval of call procedure (decision)*

The call procedure was approved.

§6. Godkännande av föregående mötesprotokoll (beslut) / *Approval of previous meeting minutes (decision)*

Ausra pointed out that the document from which the term 'Doctoral students' was removed was not an action plan but a guideline. Karl mentioned that the History & Philosophy and Languages already are separate entities but that the potential splitting up would make separate councils. Beside these corrections the minutes from the previous meeting was approved.

§7. Meddelanden av allmänt intresse (information) / *General messages (information)*

a) Presidiemeddelanden / *Messages from the presidium*

- Management council – Neil  
In Lund, a group is establishing a ‘science village’ and a presentation was held by this same group in order to convince UU to participate as well. Nothing was decided but the topic will be discussed at a later point. A report was shown about the different campuses, their costs and occupancy rates. This report might be used for saving money in the future.
- University Board – Sara  
The pedagogical program was discussed as it is going to be revised. In its current shape the role of PhD students is unclear.
- Quality Council – Inti  
The progress on the work on the pedagogical program was discussed here as well. A brief presentation on a project group’s effort with Active Student Participation was given. Another project that looks at the use of cultural heritage in teaching gave some information on a course that was held for teachers.

b) Råds- och representantmeddelanden / *Messages from councils and other representatives*

Equal opportunities council discussed prolongation and guidelines to create more homogeneity. Such guidelines should cover sick leave, parental leave and similar issues. Sara mentioned that such guidelines already exist but that departments make up their own rules and that it is difficult for the vice-chancellor to do anything. Instead one should go to each department and complain. Ausra said that if such guidelines exist they should be available on the doctoral board’s website.

HDR reported that the potential separation of History & Philosophy from Languages, and its implications is still being discussed on faculty level.

FDR had nothing new to report.

TNDR have discussed prolongation for representatives in councils and committees at their last meeting, and plans on making a list that clarifies how much prolongation one could expect. The survey of prolongation for sick leave was shown and will be sent out.

§8. Verksamhetsbidrag (beslut) / *Operating subsidies (decision)*

Operating subsidies & budget for next semester (spring) were presented. A decrease in funds of roughly 40% for this year and coming years as well. Funds for fika will be given, but smaller groups receive less. Because JDR, lingvistik and TDR did not send applications for money 3000 SEK was left over. It was decided to keep the 3000 SEK until the next round of operating subsidies (autumn).

§9. Undersökning för stipendiater (diskussion) / *Survey for scholarship students (discussion)*

Because scholarship students are not employees by the university and there is no centralized system to handle scholarships from the university, there is little knowledge of the working conditions of such students. Neil had a meeting with the vice-chancellor about the issues and he asked then that there should be a working group that could work on guidelines for parts of the universities on how to handle deals with scholarship providers to ensure that scholarship students have good conditions. Because of a governmental initiative in a similar line the vice-chancellor wanted to wait with initiating an own survey. The discussion led to the conclusion that the doctoral board should do its own survey to investigate the issue. It was discussed that standardized, consolidated guidelines for university entities in the negotiation with scholarship providers is needed.

A draft of the survey by Neil was presented. Amendments and inclusions were made on the topics of insurance and paid leave. There is no list of doctoral students with scholarships, but Neil was skeptical of this. If a list of doctoral students could be found it would help with sending out the list. The survey will be finalized by the next meeting.

§10. Utvecklad ledning av universitet och högskolor (information) / *Management development of universities and university colleges (information)*

The findings of a recent governmental report on the governance of universities and university colleges have been discussed at management council meetings. The report is extensive and further discussions are sure to be had in the future.

§11. Modell för periodiska utbildningsutvärderingar vid Uppsala universitet (information) / *Model for periodic educational evaluations at Uppsala University (information)*

The draft of the document that proposes a model for evaluations was presented.

§12. Doktorandnämndens hemsida (information) / *Webpage of the Doctoral board (information)*

If new elections are held, updates should be made continuously to ensure that there are updated lists of representatives from different councils. A pdf is available with instructions on how to work with the webpage. Taha, the webhost of the page, will attend a future meeting to explain how the webpage can be used.

Ausra pointed that all documentation (e.g. on sick leave, prolongation, the doctoral handbook) should be (more) readily available on the webpage.

§13. Sammanträdestider: Vår 2016 (beslut) / *Meeting schedule: Spring 2016 (decision)*

The proposed meeting scheduled was approved:

- 11 February, 15:15-17:00
- 10 March, 15:15-17:00
- 14 April, 15:15-17:00

§14. Övriga frågor / *Other comments or issues*

Angeliki informed on the PhD AW held the same day. Angeliki said that the doctoral board should be more informative on its purpose and what it does. An AW in January/February could inform more about the doctoral board and other councils, or prolongation/scholarship issues. Angeliki shared a suggestion of combining the PhD gasque with a concert.

§15. Mötets avslutande/ *Closing of the meeting*

The chair closed the meeting.

Chair



Neil de Kock

Attestant



Rasmus Lotthander

Secretary



Inti Lammi